



**Friends of Huggins
Meeting Minutes
September 5, 2018**

1. Meeting Called to Order
 - A. Roll Call: Quorum Reached
 - B. Attendees:
 - (i) President – Courtney Whitzel
 - (ii) Vice President – Jamie Nevill (Absent)
 - (iii) Secretary – Dawn Steph
 - (iv) Co-Treasurer – Cara Hegar
 - (v) Co-Treasurer – Jennifer Seifert
 - (vi) Co-VIPS – Laura Pert (Absent)
 - (vii) Co-VIPS – Somer Leader
 - (viii) Co-Fundraising – Jennifer Venghaus
 - (ix) Co-Fundraising – Maury Trapino
 - (x) Co-Fundraising – Amanda Hermes (Absent)
 - (xi) Co-Historian – Natalie Pollock
 - (xii) Co-Historian – Ashley Allen
 - (xiii) Co-Spirit – Tara Boening
 - (xiv) Co-Spirit – Shelli Blazar
 - C. Handouts
 - (i) Meeting agenda
 - (ii) Pumpkin Project Information
2. Meeting Minutes
 - A. Motion to approve the June 4 meeting minutes – motion made by Maury Trapino, Seconded by Jennifer Seifert & Approved.
3. President Updates
 - A. Bylaws and code of conduct. Board signed the Code of Conduct.
 - B. Upcoming events:
 - (i) FOH/Coffee with Principal is Sept 12 at 9 am
 - (ii) Skeeters Spirit Night is Sept. 15, but tickets online
 - (iii) Grandparents lunches Sept 20-21 – volunteers needed and cute backdrop for pictures

- (iv) Carnival is October 20
 - (v) Hound Hustle – volunteers are needed
 - (vi) Volunteers of the month – two suggestions
- C. Review of purchases and timelines: 11 iPads, rug, laptop cart
- D. STARR prep and awards (4750) – wait until the money is requested
- E. Night FOH meeting – Courtney will discuss with Mrs. Harvey
- 4. Vice President Updates
 - A. Field trips will be scheduled at a future time
 - B. Kindergarten field trip to Oil Ranch is October 19
- 5. Treasurers Updates
 - A. Reimbursement forms are online or in front office
 - B. Bank balance
 - (i) \$123,215.10 balance
 - (ii) \$1,300 in PayPal
- 6. VIPS Updates
 - A. Teacher luncheon is October 17th – need a sponsor
 - B. First room mom meeting will be Sept. 12, still need 5 room moms
 - C. Need volunteers, continue to drive to Volunteer page of website
- 7. T-Shirts/Spirit Store Updates
 - A. Old shirts donated to Faithful Kids
 - B. Inventory update
 - C. Last day to exchange shirts is Friday, Sept 7
 - D. Spirit Store dates – need to email Mrs. Harvey for approval

8. Historian
 - A. Yearbooks – all are gone, question about \$3,000 that should have been earmarked for yearbook
 - B. ReplayIt app – waiting on an update, which should be end of Sept or early Oct
9. Fundraising
 - A. Sponsors – discuss total amount of sponsorships (\$15,700), follow up with sponsorship requests
 - B. Carnival donations to date: \$1,075
10. Carnival
 - A. Save the date will go in Friday folders on Sept 14
 - B. Preorder wristbands at discounted price will be due Sept. 27
 - C. Advertising discussed
 - D. Raffle basket update – 8 baskets
 - E. Activities update: Kona Ice, Photo booth, petting zoo, goat yoga, inflatables, face painting, etc.
 - F. Need donations from parents: water, soda, candy
 - G. Class project for silent auction: wood pumpkin for each grade
 - H. Volunteers needed in 1 hour shifts and request high school volunteers
11. Spirit Nights
 - A. September - Sugar Land Skeeters on Sept 15
 - B. October – Borders or Sweet Tooth
 - C. December – Raising Cane's
12. Social Media
 - A. Positive feedback from parents
 - B. Need to limit posts and not post back to back
13. Adjourn at 9:50