



**Friends of Huggins  
Meeting Minutes  
October 3, 2018**

1. Meeting Called to Order
  - A. Roll Call: Quorum Reached
  - B. Attendees:
    - (i) President – Courtney Whitzel
    - (ii) Vice President – Jamie Nevill
    - (iii) Secretary – Dawn Steph
    - (iv) Co-Treasurer – Cara Hegar
    - (v) Co-Treasurer – Jennifer Seifert
    - (vi) Co-VIPS – Laura Pert
    - (vii) Co-VIPS – Somer Leader
    - (viii) Co-Fundraising – Jennifer Venghaus
    - (ix) Co-Fundraising – Maury Trapino
    - (x) Co-Fundraising – Amanda Hermes
    - (xi) Co-Historian – Natalie Pollock (Absent)
    - (xii) Co-Historian – Ashley Allen
    - (xiii) Co-Spirit – Tara Boening
    - (xiv) Co-Spirit – Shelli Blazar
  - C. Handouts
    - (i) Meeting agenda
2. Meeting Minutes
  - A. Motion to approve the September 12 meeting minutes – motion made by Maury Trapino, Seconded by Jennifer Venghaus & Approved.
3. President Updates
  - A. Custodial appreciation day was 10/2, gave them gifts from FOH
  - B. Picture day is 10/9; Jennifer Bruno is coordinating volunteers
  - C. FOH/Coffee with Principal is 10/9; promote first evening meeting
  - D. School lunch week 10/15 – 10/19; promotes healthy lunches
  - E. Teacher lunch in 10/17
  - F. Carnival is October 20

- (i) SignUp Genius for volunteers and donations of water, soda and candy
- G. School Bus Safety Week 10/22 – 10/26
- H. Red Ribbon Week on 10/22 – 10/26; Facebook event created and flyer on website
- I. House Color Day on 10/26 and early dismissal
- J. We have received positive feedback from parents regarding Grandparents Day lunches
- K. Volunteers of the Month: Ashlea Brown and Brooke Bierle (Hound Hustle)
- L. Huggins Requests
  - (i) Huggins rug - \$3,217
  - (ii) Decorate office - unknown
  - (iii) Replace/Repair broken Slide - \$2,291
  - (iv) Teachers ice machine - \$3,890
  - (v) Cafeteria mural – unknown, might be able to get it donated
  - (vi) Supplies for classroom - unknown
- 4. Vice President Updates
  - A. Field trips scheduled:
    - (i) Kindergarten to Oil Ranch is October 19
    - (ii) 4<sup>th</sup> grade to Fort Bend Museum on December 7
    - (iii) 1<sup>st</sup> grade to Houston Zoo on February 8
    - (iv) 3<sup>rd</sup> grade to Mainstreet Theater – Goosebumps on April 15
- 5. Treasurers Updates
  - A. Bank balance
    - (i) \$96,739.33 in bank
      - 1. Covers 2019-2020 budget
      - 2. Excess of \$3,300

6. VIPS Updates
  - A. October 17<sup>th</sup> – Teacher luncheon
    - (i) Chuck Wagon to provide sausage on a stick
    - (ii) SignUp Genius to be sent out to parents in Friday email asking for sides
  - B. Committee leads for volunteers
7. T-Shirts/Spirit Store Updates
  - A. Updated inventory online
8. Historian
  - A. RePlayIt app - still pending an update
  - B. Yearbooks are on sale now
9. Fundraising
  - A. Sponsors – discuss total amount of sponsorships (\$19,600)
  - B. Carnival sponsorships to date: \$1,775
  - C. Carnival update/needs:
    - (i) \$1,000 in sponsorships needed to cover expenses
    - (ii) Volunteers and donations needed: SignUp Geniuses created and promoted on social media
10. Adjourn at 8:38