



**Friends of Huggins
Meeting Minutes
November 7, 2018**

1. Meeting Called to Order
 - A. Roll Call: Quorum Reached
 - B. Attendees:
 - (i) President – Courtney Whitzel
 - (ii) Vice President – Jamie Nevill
 - (iii) Secretary – Dawn Steph
 - (iv) Co-Treasurer – Cara Hegar
 - (v) Co-Treasurer – Jennifer Seifert
 - (vi) Co-VIPS – Laura Pert
 - (vii) Co-VIPS – Somer Leader
 - (viii) Co-Fundraising – Jennifer Venghaus
 - (ix) Co-Fundraising – Maury Trapino
 - (x) Co-Fundraising – Amanda Hermes
 - (xi) Co-Historian – Natalie Pollock
 - (xii) Co-Historian – Ashley Allen
 - (xiii) Co-Spirit – Tara Boening
 - (xiv) Co-Spirit – Shelli Blazar
 - C. Handouts
 - (i) Meeting agenda
2. Meeting Minutes
 - A. Motion to approve the October 9 meeting minutes – motion made by Jennifer Venghaus, Seconded by Natalie Pollock & Approved.
3. President Updates
 - A. FOH/Coffee with Principal is 11/14
 - (i) Board agreed to cancel meetings in November and December
 - B. Spirit Night is 11/13 at Big Paulie’s Pizza
 - C. 2nd grade Fitness Night is 11/13 from 6 – 7 pm
 - D. 5th grade Veteran’s Day program is 11/15 at 6pm
 - E. Diabetes Walk is 11/16

- F. Thanksgiving Break 11/19 – 11/2
- G. Volunteers of the month: Jennifer Bruno and Huggins Garden
- H. Huggins Requests
 - (i) Ice Machine - \$3,890
 - 1. Approved by email
 - (ii) Huggins rug - \$3,217
 - 1. Motion to approve the purchase of the Huggins Rug – motion made by Somer Leader, Seconded by Maury Trapino & Approved.
 - (iii) Slide - \$2,297 – have manufacturer access the slide for potential repair
 - (iv) Repaint Cafeteria – revisit after Gala
 - (v) Greg Tang Math Manipulatives – quote needed
 - (vi) Office Décor – revisit after Gala
 - (vii) Camera for Historian – quote needed
 - (viii) Hound Costume – quote needed
 - (ix) Jump Ropes (\$200.38) & shirts (\$311) – try to find donor
 - 1. Motion to approve the purchase of jump ropes and shirts – motion made by Maury Trapino, Seconded by Jamie Nevill & Approved
 - (x) Tower Gardens \$900 – Board not interested in funding

4. Vice President Updates

- A. Field trips scheduled:
 - (i) 5th grade to HMNS on January 25
 - (ii) 4th grade to Fort Bend Museum on December 7
 - (iii) 1st grade to Houston Zoo on February 8
 - (iv) 2nd grade to Blessington Farms TBD

5. Treasurers Updates
 - A. Bank balance
 - (i) \$98,211.86 in bank
 1. Covers 2019-2020 budget
 2. Excess of \$5,200
6. VIPS Updates
 - A. Pies for Teachers on 11/16
 - B. Teacher Luncheon on 12/12 – need donations
 - C. Cookies for Teacher on 12/21
 - D. Sonapolooza on 1/18
 - E. Teacher luncheon and Sweets for Teachers on 2/14
 - F. Sweetheart Dance on 2/8
 - G. Boke Rodeo on 3/22
 - H. Field Day on 4/26
7. T-Shirts/Spirit Store Updates
 - A. Updated inventory online
 - B. Spirit Store – maybe the week before Christmas holidays
8. Historian
 - A. RePlayIt app - password is Hounds01
 - B. Yearbooks are on sale now – lowest price of the year, create Facebook post
9. Fundraising
 - A. Sponsors – discuss total amount of sponsorships (\$19,600)
 - B. Carnival earnings: approx. \$10,000
 - C. Clay Shoot is 4/12

- D. Gala is 4/13 – donations needed for live and silent auctions
 - (i) Reach out to past donors
- 10. Other Business
 - A. Student Council Project
 - (i) Need volunteers (2 adults at each lunch period)
- 11. Adjourn at 8:08