



Friends of Huggins Meeting Minutes May 1, 2019

1. Meeting Called to Order
 - A. Roll Call: Quorum Reached
 - B. Attendees:
 - (i) President – Courtney Whitzel
 - (ii) Vice President – Jamie Nevill
 - (iii) Secretary – Dawn Steph
 - (iv) Co-Treasurer – Cara Heger
 - (v) Co-Treasurer – Jennifer Seifert
 - (vi) Co-VIPS – Laura Pert
 - (vii) Co-VIPS – Somer Leader
 - (viii) Co-Fundraising – Jennifer Venghaus
 - (ix) Co-Fundraising – Maury Trapino (Absent)
 - (x) Co-Fundraising – Amanda Hermes
 - (xi) Co-Historian – Natalie Pollock
 - (xii) Co-Historian – Ashley Allen
 - (xiii) Co-Spirit – Tara Boening
 - (xiv) Co-Spirit – Shelli Blazar
 - C. Handouts
 - (i) Meeting agenda
2. Meeting Minutes
 - A. Motion to approve the April 2 and April 17 meeting minutes – motion made by Jamie Nevill, Seconded by Jennifer Venghaus & Approved.
3. 2019 – 2020 FOH Board Positions
 - A. President: Courtney Whitzel
 - B. Vice President: Dawn Steph
 - C. Secretary: Amy Carlson
 - D. Field Trip Coordinator: Laura Peart
 - E. VIPS: Lindsey Duke
 - F. Fundraising: Amanda Hermes
 - G. Fundraising: Jennifer Venghaus
 - H. Fundraising: Angelle Begnaud
 - I. Spirit: Shelli Blazar
 - J. Spirit: LauraLynn Crawford
 - K. Spirit: Courtney Abbott

- L. Treasurer: Cara Heger
- M. Treasurer: Tara Boening
- N. Room Mom Coordinator: Katie Scott
- O. Hospitality: Kim Arriaga
- P. Hospitality: Mandi Leary
- Q. Historian: Leslie Reeves
- R. Historian: Kristen Mann

- S. Motion to approve the 2019-2020 Board – motion made by Jennifer Venghaus, Seconded by Tara Boening & Approved.

- 4. President Updates
 - A. FOH/Coffee with Principal is May 8 (last meeting of the year)
 - B. Meet the New Principal May 8 at 8 am and 6 pm
 - C. Mrs. Cunningham will begin at Huggins on Monday, May 6
 - (i) Present her with flowers and bumble bee item on Monday
 - D. Principals Day and Mrs. Harvey's last day is May 6
 - (i) Present her with gift card on Friday
 - E. TV for Cafeteria and front office
 - (i) 70 inch for cafeteria, centered on wall left wall, 49 inch in front office
 - (ii) Used for announcements, events, information, etc
 - (iii) \$5,246.97 (includes mounting)
 - (iv) Motion to approve the purchase of the TVs for front office and cafeteria for \$5,246.97 – motion made by Jennifer Venghaus, Seconded by Jamie Nevill & Approved.
 - F. Benches for front entryway
 - (i) Wrong benches shipped to us and cannot be installed in the flagstone
 - (ii) Determine new location
 - G. Math Manipulatives request
 - (i) Benefits all students
 - (ii) \$1,399.59 (does not include tax or shipping)

- (iii) Motion to approve the Math Manipulatives purchase – motion made by Laura Peart, Seconded by Somer Leader & Approved

H. Cafeteria Mural

- (i) Muralist will bring sketches, estimates \$7,000-9,000
- (ii) Discussion on painting entire cafeteria
 - 1. Mural around doors into the café
 - 2. Mural around door leading outside
 - 3. Remove dog house and incorporate in the mural
 - 4. Discussed cork boards on walls
 - 5. Motion to approve up to \$15,000 for the muralist to paint the cafeteria – motion made by Jamie Nevill, Seconded by Cara Heger & Approved

I. Landscaping Maintenance

- (i) New beds were installed over Christmas break
- (ii) Need cleanup: weed removal, mulch areas, weed treatment, etc.
- (iii) Maintenance not included in Huggins budget
- (iv) Initial Cost \$250, board agreed to fund it

J. Volunteer of the Month – April (Laura Paisley for Field Day)

K. Scholastic Readers – agreed to continue to fund, already in the FOH budget

5. Secretary Updates

A. School supply kits

- (i) Forms went home in Friday folders, promoting on social media
- (ii) Online ordering deadline: June 21, Delivery to homes in August

6. Vice President Updates

A. 2 more Field Trips are scheduled

7. Treasurers Updates
 - A. Bank balance: \$120,000 Approximate in bank
8. VIPS Updates
 - A. Teacher luncheon and Teacher Appreciation (May 6-10)
 - (i) Main Squeeze for Teachers
 1. Need volunteers to run smoothies to the teachers and staff
 - (ii) Teacher Luncheon – Pablo’s
 - (iii) Friday – Donuts
 - (iv) Teacher/Staff breakfast on Monday, May 13 for STARR
 - (v) Promote3 BLOOM flyer on social media
9. T-Shirts/Spirit Store Updates
 - A. Need to reinventory
10. Historian
 - A. RePlayIt app - password is Hounds01
11. Fundraising
 - A. Clay Shoot raised \$3,396
 - B. Gala raised approx. \$50,000 but still waiting on payments and expenses
12. New Business
 - A. Picnic benches look bad and are splintering
 - (i) Potential Eagle Scout project to restrain tables and install butterfly garden in Huggins garden and front of school
 - B. Discussion on a beginning of year gift for staff in addition to the money
13. Adjourn at 8:43 am