



**Friends of Huggins
Meeting Minutes
March 20, 2019**

1. Meeting Called to Order
 - A. Roll Call: Quorum Reached
 - B. Attendees:
 - (i) President – Courtney Whitzel
 - (ii) Vice President – Jamie Nevill
 - (iii) Secretary – Dawn Steph
 - (iv) Co-Treasurer – Cara Heger (Absent)
 - (v) Co-Treasurer – Jennifer Seifert
 - (vi) Co-VIPS – Laura Pert
 - (vii) Co-VIPS – Somer Leader
 - (viii) Co-Fundraising – Jennifer Venghaus
 - (ix) Co-Fundraising – Maury Trapino (Absent)
 - (x) Co-Fundraising – Amanda Hermes
 - (xi) Co-Historian – Natalie Pollock
 - (xii) Co-Historian – Ashley Allen
 - (xiii) Co-Spirit – Tara Boening
 - (xiv) Co-Spirit – Shelli Blazar
 - C. Handouts
 - (i) Meeting agenda
 - (ii) Sporting Clay/Gala Handout from Fundraising
2. Meeting Minutes
 - A. Motion to approve the February 13 meeting minutes – motion made by Jamie Nevill, Seconded by Laura Pert & Approved.
3. President Updates
 - A. FOH/Coffee with Principal is 4/10
 - B. Open FOH Board Positions
 - (i) Secretary, Historians (2), VIPS, Spirit, Room Mom Coordinator, Hospitality (2)
 - (ii) Nomination forms due March 29
 - (iii) Election in April at 4/10 meeting

- C. Bike Rodeo K – 2nd grade on 3/22 (Chair: Linette Littrell)
 - (i) During regular Specials
 - (ii) Drop off bikes on Thursday
- D. Sporting Clay Tournament on 4/12
- E. Gala on 4/13
- F. Field Day on 4/26 (Chair: Laura Paisley)
- 4. Vice President Updates
 - A. Field Trips are scheduled, chaperones can purchase tickets in FOH store
- 5. Secretary Updates
 - A. School Supply Kits
 - (i) Quotes from two vendors, cost has increased
 - (ii) Current contract with School Kids with \$500 cancellation fee
 - (iii) EPI quote is cheaper and will provide credit of \$500 to use EPI
 - (iv) Motion to cancel contract with School Kidz and utilize EPI for school supply kits – motion made by Jamie Nevill, Seconded by Jennifer Venghaus & Approved.
- 6. Treasurers Updates
 - A. Bank balance
 - (i) \$81,000 Approximate in bank
 - (ii) Recent purchase: two benches and replacement slide for playground.
- 7. VIPS Updates
 - A. Teacher luncheon and Teacher Appreciation (May 6-10)
 - (i) Main Squeeze for Teachers
 - B. Volunteer of the month: Courtney Abbott and Kelly MacDonald (Sweetheart Dance)

8. T-Shirts/Spirit Store Updates
 - A. Special order shirts is now closed
9. Historian
 - A. RePlayIt app - password is Hounds01
 - B. 5th grade yearbook ads available for purchase \$45
 - C. Any parent can purchase a yearbook ad for \$15
10. Fundraising
 - A. Clay Shoot is 4/12
 - (i) Tournament, raffle, lunch
 - (ii) Beer tasting by The Growler Spot
 - (iii) Volunteers needed for various roles
 - B. Gala is 4/13
 - (i) Online auction begins Friday, March 29
 - (ii) Volunteers needed to decorate the morning of gala at Weston Lakes Country Club
 - (iii) Class Gala Projects
 1. Photos of each grade this week
 2. Need Volunteers to help, sent Room Mom email
 - (iv) Grade Level Auction projects
 1. Signup Genius for each grade
 - (v) Wine pull
 1. Need at least 20 bottles with a minimum value of \$25
11. Adjourn at 9:30