



**Friends of Huggins  
Meeting Minutes  
January 9, 2019**

1. Meeting Called to Order
  - A. Roll Call: Quorum Reached
  - B. Attendees:
    - (i) President – Courtney Whitzel
    - (ii) Vice President – Jamie Nevill
    - (iii) Secretary – Dawn Steph
    - (iv) Co-Treasurer – Cara Hegar
    - (v) Co-Treasurer – Jennifer Seifert (Absent)
    - (vi) Co-VIPS – Laura Pert
    - (vii) Co-VIPS – Somer Leader
    - (viii) Co-Fundraising – Jennifer Venghaus
    - (ix) Co-Fundraising – Maury Trapino
    - (x) Co-Fundraising – Amanda Hermes
    - (xi) Co-Historian – Natalie Pollock (Absent)
    - (xii) Co-Historian – Ashley Allen
    - (xiii) Co-Spirit – Tara Boening
    - (xiv) Co-Spirit – Shelli Blazar
  - C. Handouts
    - (i) Meeting agenda
    - (ii) Board Member Responsibilities Packet
2. Meeting Minutes
  - A. Motion to approve the October 9 meeting minutes – motion made by Jamie Nevill, Seconded by Tara Boening & Approved.
3. President Updates
  - A. FOH/Coffee with Principal is 1/16
  - B. Sonapalooza is Jan 18
  - C. 4<sup>th</sup> grade program is 1/29
  - D. 1<sup>st</sup> grade barn dance is 2/5
  - E. Sweetheart Dance is 2/8
  - F. Treats for Teachers & Teacher Luncheon is 2/14

- G. Spring Break is 3/11 – 3/15
- H. Bike Rodeo is 3/22
- I. Clay Shoot is 4/12
- J. Gala is 4/13 (Ruby Anniversary)
- K. Field Day is 4/26
- L. Volunteers of the month: December – pull hours to see who volunteered the most
- M. Huggins Requests
  - (i) Slide replacement and 2 benches (\$5,218.27)
    - 1. Several options considered
      - (a) Repair \$2,800 but would need replacement if something else breaks
      - (b) New slide
        - (i) Chameleon slide \$2,623
        - (ii) Mobile slide \$3,008
        - (iii) Metal benches \$514 per bench
        - (iv) All prices include removal of existing slide
    - 2. Motion to approve the purchase of the Chameleon slide and two benches – motion made by Dawn Steph, Seconded by Jamie Nevill & Approved
  - (ii) Library – needing extra funds for another author visit (Courtney approved)
  - (iii) Technology AV Equipment – Huggins staff is obtaining pricing, will be considered after gala
  - (iv) Repaint Cafeteria – summer project, revisit after Gala
  - (v) Office Décor – revisit after Gala
- N. Teachers needing supplies
  - (i) Create signup geniuses for needed supplies by grade level

- O. Board positions for 2019-2020 school year
- 4. Vice President Updates
  - A. Field trips scheduled:
    - (i) 1<sup>st</sup> grade to Houston Zoo on February 8
    - (ii) 2<sup>nd</sup> grade to Blessington Farms TBD
- 5. Treasurers Updates
  - A. Bank balance
    - (i) \$85,801 in bank
      - 1. Covers 2019-2020 budget
      - 2. Excess of 4,000
- 6. VIPS Updates
  - A. Sonapolooza on 1/18
    - (i) Need donations and volunteers
  - B. Teacher luncheon and Sweets for Teachers on 2/14
  - C. Sweetheart Dance on 2/8
    - (i) Theme "Love You to the Moon and Back"
  - D. Bike Rodeo on 3/22
    - (i) Requesting the event be for Kinder – 2<sup>nd</sup> grade
  - E. Field Day on 4/26
  - F. Teacher Appreciation Week in May
  - G. Grade level projects for Gala
  - H. Room Mom meeting next week
- 7. T-Shirts/Spirit Store Updates
  - A. Donate remaining sweatshirts and remove from website

8. Historian
  - A. RePlayIt app - password is Hounds01
    - (i) Add a blurb to the Friday email
  - B. Yearbooks are on sale now – price increases again on 1/11
9. Fundraising
  - A. Clay Shoot is 4/12 and Gala is 4/13
    - (i) Donations needed for online, live and silent auctions
    - (ii) Reach out to past donors
    - (iii) Grub Grab or wine pull
    - (iv) Gala grade level projects
10. Adjourn at 9:42