



**Friends of Huggins
Meeting Minutes
April 2, 2019**

1. Meeting Called to Order
 - A. Roll Call: Quorum Reached
 - B. Attendees:
 - (i) President – Courtney Whitzel
 - (ii) Vice President – Jamie Nevill
 - (iii) Secretary – Dawn Steph
 - (iv) Co-Treasurer – Cara Heger
 - (v) Co-Treasurer – Jennifer Seifert
 - (vi) Co-VIPS – Laura Pert (Absent)
 - (vii) Co-VIPS – Somer Leader
 - (viii) Co-Fundraising – Jennifer Venghaus
 - (ix) Co-Fundraising – Maury Trapino
 - (x) Co-Fundraising – Amanda Hermes
 - (xi) Co-Historian – Natalie Pollock
 - (xii) Co-Historian – Ashley Allen
 - (xiii) Co-Spirit – Tara Boening
 - (xiv) Co-Spirit – Shelli Blazar
 - C. Handouts
 - (i) Meeting agenda
 - (ii) Fundraising Notes – Gala and Clay Shoot
 - (iii) 5th Grade Funds Request
2. Meeting Minutes
 - A. Motion to approve the March 20 meeting minutes – motion made by Tara Boening, Seconded by Cara Heger & Approved.
3. President Updates
 - A. FOH/Coffee with Principal is 4/10 but has changed to April 17 due to STAAR closed campus
 - B. Online gala auction begins March 29 at 8 am through April 12 at midnight
 - C. Wine Pull bottles needed (minimum of \$25 each)
 - D. New benches and slide will be delivered this week
 - E. Sporting Clay Tournament on 4/12

- F. Gala on 4/13
- G. Field Day on 4/26 (Chair: Laura Paisley)
- H. Open FOH Board Nominations
 - (i) 9 forms submitted, 8 vacancies
 - (ii) Secretary, Historians (2), VIPS, Spirit, Room Mom Coordinator, Hospitality (2)
 - (iii) Discussion on nominations and potential amendment of bylaws
 - (iv) Election in April at 4/17 meeting
- 4. Secretary Updates
 - A. Spirit Nights – FOH can keep the funds
 - B. School supply kits have been finalized and forms will go home this month
 - (i) Sales begin 4/21
 - (ii) Online ordering deadline: June 21
- 5. Vice President Updates
 - A. Field Trips are scheduled, chaperones can purchase tickets in FOH store
- 6. Treasurers Updates
 - A. Bank balance
 - (i) \$85,000 Approximate in bank
- 7. VIPS Updates
 - A. Teacher luncheon and Teacher Appreciation (May 6-10)
 - (i) Main Squeeze for Teachers
 - 1. Need volunteers to run smoothies to the teachers and staff
 - B. Grade level projects: need descriptions and pictures
- 8. T-Shirts/Spirit Store Updates
 - A. Spirit Store at Field Day

9. Historian
 - A. RePlayIt app - password is Hounds01
 - B. 5th grade yearbook ads available for purchase \$45
 - C. Any parent can purchase a yearbook ad for \$15
10. Fundraising
 - A. Clay and Gala update
 - (i) Board roles and responsibilities at Clay Shoot
 - (ii) Gala Online auction begins Friday, March 29
 - (iii) Volunteers needed to decorate the morning of gala at Weston Lakes Country Club
 - (iv) Board roles and responsibilities at Gala
11. 5th grade funding request
 - A. Need \$913 for end of year events and memory book
 - B. Motion to fund the 5th Grade end of year events and memory book gap of \$913 – motion made by Jamie Nevill, Seconded by Somer Leaderr & Approved.
12. Adjourn at 10:00 am