



**Friends of Huggins 2020-2021
In Person Closed Meeting Minutes
December 2, 2020**

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1. Meeting Called to Order at 8:19 am, Held at Dawn Steph's house and via Zoom
 - A. Roll Call: Quorum Not Reached
 - B. Attendees:
 - a. President – Dawn Steph
 - b. Vice President – Melissa Morse
 - c. Secretary – Jennifer Bayes
 - d. Co-Treasurer – Stephanie Woodell
 - e. Co-Treasurer – Tara Boening
 - f. VIPS – Lindsey Duke
 - g. Co-Fundraising – Angelle Begnaud
 - h. Co-Fundraising – Heather Schomburg (absent)
 - i. Co-Historian – Melissa Doty (absent)
 - j. Co-Historian – Melissa Leonard (absent)
 - k. Co-Spirit – Courtney Abbott
 - l. Co-Spirit – LauraLynn Crawford
 - m. Co-Spirit – Somer Brown
 - n. Room Mom Coordinator/Field Trips – Jennifer Ramos (absent)
 - o. Co-Hospitality – Jordan Schupbach (absent)

2. Handouts

Meeting agenda and November Meeting Minutes were emailed to all board members prior to meeting.

3. President Updates

- A. Bun Bundtlets for Teachers – Nov 19 – all have been purchased by parents
- B. Stock the Teacher's Lounge – Discussed having another signup for this in the spring

- C. Sugar Land Skeeter's Holiday Lights Spirit Event – shared on social media; runs through Jan. 3rd
 - D. Simmer Pots for Teachers – December 17th
 - E. Winter Parties Update – Polar Express PJ Day with craft and hot chocolate; room moms send out signup genius link to donate all supplies per class
 - F. Sonapalooza/Sweetheart Dance – Virtual ideas? Possible son/daughter date night discussed where we send out ideas for date and parents can upload pictures; discussed asking Sara Blackard to help
4. Vice President Updates
 - A. N/A
 5. Secretary Updates
 - A. Approval of November meeting minutes – No quorum reached; vote in January
 6. Treasurer Updates
 - A. Balance approximately \$112,000
 7. Fundraising Updates
 - A. Sponsorship Update - Melissa Morse will hang the banner up on fence
 - B. Outdoor learning stations and picnic tables – will push to Spring semester as cannot execute while LCSID is in orange or red COVID level
 - C. Discussion of Virtual Spring Fundraiser ideas
 8. VIPS Updates
 - A. Simmer Pot Sign Up – FOH agreed to pay for burlap bags to wrap them in; collect items donated at drop off via carpool line on Dec. 17th
 9. Hospitality
 - A. Teacher luncheon – December 15 (Doziers) and February 9; need google forms for all luncheons going forward to send out to teachers to gather order information; Doziers luncheon responses needed by Dec. 9th
 - B. Birthday gift cards – distributed through all December birthdays
 10. Room Mom
 - A. Meeting December 3 at 9am

11. Spirit Updates
 - A. Spirit Store Update – new long sleeve shirts in Dec. 11th, hopefully school to distribute week of Dec. 14th
 - B. Distribute adult hoodies to teachers via teachers lounge last week of December
12. Historian Updates
 - A. 2020-2021 Yearbook update
13. Project Ideas
 - A. New monument sign – next semester
 - B. Landscape improvements (Completed)
 - C. Walkie Talkies
 - D. Hound Bucks/Electronic System (Completed)
 - E. Covered pavilion
 - F. Audio/Visual equipment (in Bond)
14. Adjourned at 9:10 am, Motion to close by Dawn Steph, seconded by Jenn Bayes.