



**Friends of Huggins 2020-2021  
Virtual Closed Meeting Minutes  
October 7, 2020**

1. Meeting Called to Order at 9:08 am, Held virtually on Zoom meeting platform
  - A. Roll Call: Quorum NOT Reached
  - B. Attendees:
    - a. President – Dawn Steph
    - b. Vice President – Melissa Morse (absent)
    - c. Secretary – Jennifer Bayes
    - d. Co-Treasurer – Stephanie Woodell (absent)
    - e. Co-Treasurer – Tara Boening
    - f. VIPS – Lindsey Duke
    - g. Co-Fundraising – Angelle Begnaud
    - h. Co-Fundraising – Heather Schomburg (absent)
    - i. Co-Historian – Melissa Doty
    - j. Co-Historian – Melissa Leonard (absent)
    - k. Co-Spirit – Courtney Abbott
    - l. Co-Spirit – LauraLynn Crawford
    - m. Co-Spirit – Somer Brown (absent)
    - n. Room Mom Coordinator/Field Trips – Jennifer Ramos
    - o. Co-Hospitality – Jordan Schupbach (absent)

2. Handouts

Meeting agenda was emailed to all board members prior to meeting.

3. President Updates
  - A. Discussion of Teacher luncheon dates (10/23, 12/15 and 2/9) that were sent to Principal for approval. FOH will provide Toasted Yolk luncheon at discounted rate for 10/23 luncheon.
  - B. School Supplies (EPI) – Renewed for next year at discounted rate
  - C. Storage Unit – Cleaned out on Friday, 10/2. Discussion surrounding that it might be cheaper to rebuy the materials being stored in the unit than pay the \$85/mo rate unless we can find a unit closer for cheaper.
  - D. BFO will BOO Huggins on Oct. 9 (need to get photo)
  - E. Pies for Teachers or Bundt for Teachers – Due to COVID they would have to be purchased from the store and not homemade
  - F. Huggins Sign Discussion – two quotes have been obtained
4. Vice President Updates
  - A. N/A
5. Secretary Updates
  - A. No quorum reached to approve September meeting minutes
6. Treasurer Updates
  - A. Balance approximately \$102,000
7. Fundraising Updates
  - A. Sponsorship Tracking Spreadsheet is being updated. 63 mail outs and 14 emails have been sent with 20 No responses, 10 never again and 9 yes.
  - B. Fundraising options such as Spirit Nights at restaurants (Frankies and Victors in previous years), popcorn selling, or gift wrapping were discussed
8. VIPS Updates
  - A. N/A
9. Hospitality
  - A. Teacher luncheon – need dates approved (10/23, 12/15 & 2/9)
  - B. Birthday gift cards – need to obtain list of birthday dates

10. Room Mom
  - A. Signup Genius sent out but will remain open until the second nine weeks assigned teachers are released
11. Spirit Updates
  - A. Sponsorship signs are up and placed on the fence in the car rider line by portables.
  - B. Spirit Store Update – 216 orders filled Wednesday to go home via backpacks Thur-Mon of this week. Discussion of selling the purple battery shirts from prior year at \$10.
12. Historian Updates
  - A. 2019-2020 Yearbook distribution – many more still need to be picked up
  - B. 2020-2021 Yearbook discussion –
    - a. Due Dates if decided to distribute at end of school year: Cover Due: 10/1/20; End sheets due: 10/15/20; 60 Pages due: Feb 16<sup>th</sup>; Remaining pages due: 03/15/21
    - b. End Sheet discussion: we do not have Kinder and 5<sup>th</sup> grade class photos this year maybe replace with first day of school or teacher teams
    - c. Other yearbook pictures used are Spring class pictures, there will be no Watch Dogs, GALA or Carnival pictures
    - d. Discussed that we should keep distribution same as last year due to COVID in hopes of trying to capture as many Spring events as possible
13. Project Ideas
  - A. New monument sign
  - B. Landscape improvements
  - C. Walkie Talkies
  - D. Hound Bucks/Electronic System
  - E. Covered pavilion
  - F. Audio/Visual equipment
14. Adjourned at 9:58 am, Motion to close by Dawn Steph, seconded by Jenn Bayes.